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TOWN OF JEFFERSON



ANNUAL REPORT 1991

ANNUAL REPORT

OF THE

TOWN OFFICERS

OF THE TOWN OF

J E F F E R S O N , N H

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FOR THE YEAR ENDING DECEMBER 31

1991

Cover photo courtesy of Donald L. Allen

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TOWN OFFICERS

MODERATOR

Paul F. Donovan

TREASURER

Wilma Corrigan

TOWN CLERK

Opal L. Bronson

SELECTMEN

Theodore P. Clukay, Chairman

Carroll E. Ingerson Raymond M. Conway

TAX COLLECTOR

Mary L. Gross

AUDITOR

Rita M. Larcomb

SUPERVISORS OF THE CHECKLIST

Sonja Ingerson

Sherrel Stephenson Donald E. Noyes

SELECTMEN'S REPORT

The year 1991 has been a tough year in many respects. Due to the economic situation many of our residents are facing hard financial times. This is also true for municipalities. Combined with a slower rate of receiving tax monies, municipalities saw their State Revenue Share Funds threatened. The NH Legislature saw a fierce battle to retain these funds this past year. They surviv the 1991 session but face another battle this year.

As you will note in the Tax Collector's Report, monies collected for taxes are down considerably. This has, for the first time ever, made it impossible to pay off our tax anticipation notes totally. As of 12/31/91 the Town of Jefferson owes a $200,000 balance on their 1991 tax notes.

In addition to the threat of taking away our Revenue Share Funds, the State of New Hampshire continues to impose various fees and rules and regulations which have the effect of increasing our cost of running this office. For example, the Dept. of Revenue Administration adopted a new chart of accounts for use on annual forms it requires municipalites to submit each year. Though towns were not notified of these changes until late fall, Revenue Administration has required we submit reports for 1991 in the new format. This has generated an extra amount of work to convert our 1991 expenses and revenues to these reports.

You will note several new expense titles in this year's budget, evidence of the new Revenue Administration forms. The accounts "Town Officers' Salaries" and "Town Officers' Expenses" no longer exist according to Revenue Administration. The "Executive" account includes the expenses and salaries of the Board of Selectmen including their office staff and their office expenses. The account "Election, Registration and Vital Statistics" includes salaries and expenses for the Town Clerk and Supervisors of the Checklist. The account "Financial Administration" includes all expenses and salaries of the Tax Collector, Treasurer and Auditor. It also includes all expenses relating to assessing, accounting and bookkeeping. These expenses were formerly included in the accounts "Town Officers' Salaries" and "Town Officers' Expenses." The account "Advertising and Regional Associations" includes such expenses as dues to the NH Municipal Association and North Country Council.

On an up note, several Town buildings received a fresh coat of paint and other improvements. The Library and Fire Station were painted, and the Fire Station received new insulated overhead doors. The Triangle at the intersection of Rts. 2 and 115A received some refurbishing also.

This year, thanks to the assistance of Mariette Lemieux, a franchise agreement for cable television service was signed with Grass Roots Cable Systems to provide a combined cable tv system with the Town of Randolph. Grass Roots performed site surveys for a receiving site and conducted signal tests in Jefferson and Randolph to find a possible location for

a receiving site. Testing went well except for NBC which it appears they will have to import by satellite. They completed a detailed financial package to be sent out to major lenders in September to secure financing for additional cable construction. Due to the current poor economic conditions our latest communication indicated Grass Roots had been unable to secure the required financing to complete the system.

As you will note in the report of the Androscoggin Valley Regional Refuse Disposal District, major steps forward were taken in the area of solid waste disposal. Jefferson became a member of the District in April and has been well represented at all District meetings by Joanna Fyon, Bruce Houghton and Ted Clukay. James River Corp. opened its Mt. Carberry Landfill to municipalities, and the recycling facility was opened. The Town of Jefferson received a grant from the NH Governor's Recycling Grants Program in the amount of $5,500 which will offset a portion of the cost of the two roll-off recycling containers purchased.

Despite a lack of visible evidence, the municipal sewer project has progressed this past year. The Town received two Community Development Block Grants from the State in the amounts of $41,000 and $241,000. The firm of Provan & Lorber Inc. of Littleton was hired to design the sewer system. Design work is now complete and awaiting approvals from appropriate State agencies. It is hoped that it will go to bid early this spring and construction can begin soon after. Stumbling blocks on the project have been caused by the gasoline contamination on the Estabrooks property and the perceived responsibility in addressing these issues. The Board made the decision to hire an environmental attorney to assist it in negotiating with the State of New Hampshire with regard to these liability issues of gasoline contamination. Application has been made to the State for reimbursement of the costs involved; however no word has been received for several months.

We thank you for the opportunity to serve you this past year.

Respectfully submitted,

Theodore P. Clukay, Chairman
Carroll E. Ingerson, Member
Raymond M. Conway, Member

BOARD OF SELECTMEN

WARRANT
1992 TOWN MEETING

THE POLLS WILL BE OPEN FROM 12:00 NOON TO 8:00 P.M.

To the inhabitants of the Town of Jefferson in the County of Coos in said State, qualifed to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Town of Jefferson on Tuesday, the Tenth day of March next, at 7:30 p.m. of the clock in the evening, to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.*

ARTICLE 2: To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town charges for the ensuing year.

ARTICLE 3: To see if the Town will vote to authorize the Town Clerk to collect a motor vehicle registration surcharge, the amount of which is set forth in RSA 261:153 as follows:

$5.00 (Five Dollars) for heavy vehicles, including mobile homes and house trailers, heavy trucks and truck-tractors whose gross weight exceeds 18,000 pounds, and buses;

$3.00 (Three Dollars) for automobiles, light vehicles including trucks, and commercial motorized vehicles including tractor trailers; and

$2.00 (Two Dollars) for special use vehicles including all-terrain vehicles, agricultural and farm vehicles, historic vehicles, and two-wheeled vehicles including mopeds, motorcycles, and non-motorized car and boat trailers;

And further, to require the Town Clerk, after deducting $.50 from each fee to cover administrative costs, to deposit the remainder into a town reclamation trust fund, which is hereby created pursuant to RSA 149-M:13a, to be held by the Town Treasurer in a separate account, and to be spent under the direction of the Selectmen to pay for the collection and disposal of used motor oil, motor vehicle batteries and motor vehicle tires from vehicles registered by Town residents; any excess in the fund may be used for the recycling and reclamation of other types of solid waste.

ARTICLE 4: To see if the Town will vote to authorize the Board of Selectmen to enter into a lease agreement for the purpose of leasing a one-ton 4-wheel drive pick-up truck for the Highway Department, and to raise and appropriate the sum of Eighty-seven Hundred Dollars ($8,700)

for that purpose. (Majority Vote Required)

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars ($5,000) to add to the Highway Vehicle Capital Reserve Fund. (Majority Vote Required)

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of Eight Hundred Dollars ($800) for the purchase of 1 radio, 3 jumpkits and 2 oxygen gauges for the F.A.S.T. Squad.

ARTICLE 7: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing land for a Town cemetery and to raise and appropriate the sum of Two Thousand Dollars ($2,000) to be placed in this fund. (Majority Vote Required)

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars ($500) to be added to the Capital Reserve Fund for closure of the Town Dump. (Majority Vote Required)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars ($5,000) to be added to the Capital Reserve Fund for Revaluation of the Town. (Majority Vote Required)

ARTICLE 10: To see what action the Town will take on the following: "We the undersigned petition the town of Jefferson, NH to increase the town treasurer's annual salary by the sum of Three Hundred Dollars ($300); from Seven Hundred ($700) to One thousand ($1,000) dollars." (By petition)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Dollars ($350) to help pay the insurance premium on the Jefferson Historial Building, such sum to be given to the Historical Society Treasurer by August 25, 1992. (By Petition)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars ($5,000) to make some needed repairs on the Historical Building. (By petition)

ARTICLE 13: To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Skating Rink Maintenance Fund, for the purpose of repairing and maintaining the town skating rink and to raise and appropriate the sum of Two Hundred Dollars ($200) toward this purpose; furthermore to name the Selectmen as agents to expend. (Majority Vote Required)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars ($500) for a contribution to the Tri-County Community Action Program.

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of Three Thousand Three Hundred Ninety and 57/100 Dollars ($3,390.57) for a contribution to Weeks Home Health Services Inc.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of One Thousand Three Hundred Seven and 26/100 Dollars ($1,307.26) for a contribution to White Mountain Mental Health & Developmental Services.

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of Five Hundred Thirty-eight Dollars ($538) for a contribution to the Lancaster District Court Juvenile Diversion Program.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Dollars ($450) for a contribution to the North Country Senior Meals.

ARTICLE 19: To see if the Town will vote to remove the positions of Prosecuting Officer and Constable from Town Government, effective immediately.

ARTICLE 20: To see if the Town will vote to authorize the Board of Selectmen to dispose of such equipment of the Town as the Selectmen in their sole discretion, deem equitable and just.

ARTICLE 21: To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend, without further action by the Town Meeting, money from the State, Federal or other governmental unit or a private source which becomes available during the fiscal year. (RSA 31:95b)

ARTICLE 22: To see if the Town will vote to authorize the Library Trustees to apply for, accept and expend such gifts or grants from the State, Federal or other governmental unit or a private source which becomes available during the fiscal year. (RSA 202-A:4-c)

ARTICLE 23: To see if the Town will vote to authorize the Board of Selectmen to administer and dispose of any real estate, acquired by Tax Collector's deed at public or private sale, as the Selectmen in their sole discretion, deem equitable and just. (RSA 80:42 [I] and [III]

ARTICLE 24: To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose during the fiscal year. Such authorization shall remain in effect unless rescinded by vote of Town Meeting. (RSA 31:95-e)

ARTICLE 25: To see if the Town will vote to authorize the Board of Selectmen to borrow money in anticipation of taxes.

ARTICLE 26: To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes.

ARTICLE 27: To transact any other business that may come before this meeting.

*Article 1 to be voted by ballot while the polls are open.

Given under our hands and seal this 18th day of February in the year of our Lord Nineteen Hundred and Ninety-two.

A True Copy: ATTEST

/s/ Theodore P. Clukay
Theodore P. Clukay, Chairman

/s/ Carroll E. Ingerson
Carroll E. Ingerson, Member

/s/ Raymond M. Conway
Raymond M. Conway, Member

Board of Selectmen
Town of Jefferson, NH

PROPOSED BUDGET FOR 1992

Purpose of Appropriation	1991 Budget	1991 Payments	1992 Budget
GENERAL GOVERNMENT			
Executive	20,950*	25,787*	27,800
Election, Registration & Vital Statistics	3,500*	4,911*	4,650
Financial Administration	14,000*	16,683*	16,700
Legal Expense	3,000	6,343	9,000
Employee Benefits	800**		
Planning and Zoning	9,700	9,624	10,700
General Government Building	8,000	8,475	4,500
Cemeteries	4,000	2,319	5,800
Insurance	22,300	22,307	23,000
Advertising and Regional Assoc.		1,315	1,500
PUBLIC SAFETY			
Police	2,800	2,984	3,300
Ambulance	2,000	2,484	2,400
Fire	14,000	14,095	16,000
Emergency Management	100	62	200
Juvenile Diversion		500	
F.A.S.T. Squad	400	365	640
HIGHWAYS AND STREETS			
Highways and Streets	79,500	83,808	85,500
Bridges			5,000
Street Lighting	4,500	4,108	4,150
Highway Vehicle Capital Reserve		27,760	
Stag Hollow		3,178	
SANITATION			
Solid Waste Disposal	52,900	52,271	45,100
Recycling		11,436	
Sewer	200	80	
HEALTH			
Pest Control	200	415	450
Health Agencies & Hospitals		4,696	
WELFARE			
Direct Assistance	3,000	1,958	3,000
CULTURE AND RECREATION			
Parks and Recreation	3,500	3,598	3,800
Library	5,800	6,817	6,700
Patriotic Purposes	700	703	350
Historial Society Building		9,728	

Purpose of Appropriation	1991 Budget	1991 Payments	1992 Budget
CONSERVATION			
Conservation Commission	300	300	400
DEBT SERVICE			
Principal Long Term Note	2,670	2,670	2,670
Interest Long Term Note	1,000	932	900
Interest Tax Anticipation Notes	13,000	20,420	25,000
CAPITAL RESERVE FUNDS			
Article #8 Highway Vehicle		5,000	
Article #9 Dump Closure		1,500	
Article #11 Revaluation		5,000	
GENERAL FUND TRUSTS			
Article #10 Perambulation		1,000	
TOTAL APPROPRIATIONS	**272,820**	**365,632**	**309,210**

Sources of Revenue	1991 Estimate	1991 Revenue	1992 Estimate
TAXES			
Resident Taxes	6,000	5,410	6,000
Yield Taxes	20,726	18,987	15,000
Other Taxes	64	1,726	
Interest & Penalties on Taxes	21,174	28,329	25,000
LICENSES, PERMITS AND FEES			
Business Licenses and Permits	5	5	5
Motor Vehicle Permit Fees	55,000	68,172	60,000
Other Licenses, Permits & Fees	1,300	1,927	1,500
FROM STATE			
Shared Revenue	20,000	25,846	20,000
Highway Block Grant	21,679	21,679	22,795
State/Federal Forest Land Reimb.	4,928	5,355	5,000
CHARGES FOR SERVICES			
Income from Departments	9,400	11,191	10,000
MISCELLANEOUS REVENUES			
Sale of Municipal Property	250	411	250
Interest on Investments	4,000	5,813	4,000
Other		3,838	

Sources of Revenue	1991 Estimate	1991 Revenue	1992 Estimate
INTERFUND OPERATING TRANSFERS IN			
Capital Reserve Fund	27,760	27,760	
Trust and Agency Funds	1,000	1,817	1,800
TOTAL REVENUES AND CREDITS	**193,286**	**228,266**	**171,350**
Total Appropriations			309,210
Less: Amount of Estimated Revenues, Exclusive of Taxes			171,350
Amount of Taxes to be Raised (Exclusive of School and County			137,860

*Budget and payment amounts represent refiguring of former Town Officer; Town Officer Expense; Election & Registration; Vital Statistics; and Reappraisal of Property Accounts.

**Represents estimate for Social Security and Medicare payments (employer share); no payment figure entered because amounts have been redistributed to proper expense account.

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AUDITOR'S REPORT

This is to certify that I have examined the 1991 Bank Books, Statements, and all other financial records for the Town of Jefferson and have found them to be correct to the best of my knowledge and ability.

Respectfully submitted,

Rita M. Larcomb
Auditor

SUMMARY INVENTORY OF VALUATION

Land		
Current Use (at Current Use Values) (14,295.51 acres)	796,836	
Residential (11,818.61 acres)	26,806,900	
Commercial/Mixed Use (552.75 acres)	1,850,000	
TOTAL OF TAXABLE LAND		29,453,736
Tax Exempt & Non-Taxable (3,652.93 acres)	1,916,400	
Buildings		
Residential	28,456,000	
Manufactured Housing	1,370,700	
Commercial	6,269,100	
TOTAL OF TAXABLE BUILDINGS		36,095,800
Tax Exempt & Non-Taxable	1,468,400	
Utilities		
Public Service Co. of NH	1,047,600	
Portland Pipeline Corp.	3,091,800	
TOTAL UTILITIES		4,139,400
VALUATION BEFORE EXEMPTIONS		**69,688,936**
Exemptions		
Blind (3)	45,000	
Elderly (11)	185,000	
TOTAL DOLLAR AMOUNT OF EXEMPTIONS		230,000
NET VALUATION FOR TAX COMPUTATION		**69,458,936**

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TAX RATE COMPUTATION

Town Appropriations	342,586
Less Revenues and Credits	210,001
Net Town Appropriations	132,585
Add School Appropriation	852,028
Add County Appropriation	185,865
TOTAL	**1,170,478**
Less Business Profits Tax	16,871
Add Veterans Credits	3,750
Add Overlay	33,169
PROPERTY TAXES TO BE RAISED	**1,190,526**

PROOF OF COMPUTATION - $69,458,936 times $17.14 equals $1,190,526

SUMMARY OF RECEIPTS

TAXES	
Property Taxes	1,204,219
Resident Taxes	5,410
Yield Taxes	19,411
Payments in lieu of Taxes	427
Other Taxes	1,726
Interest and penalties on Taxes	28,329
LICENSES AND PERMITS	
Motor Vehicle Permit Fees	68,172
Building Permits	41
Other Licenses, Permits & Fees	1,389
FROM STATE	
Shared Revenue Block Grant	25,846
Highway Block Grant	21,679
State/Federal Forest Land Reimbursement	4,928
Other Reimbursements	401
FROM CHARGES FOR SERVICES	
Income from Departments	3,212
Other Charges	1,540
FROM MISCELLANEOUS SOURCES	
Sale of Municipal Property	5,412
Interest on Investments	5,813
Rents of Property	25
Insurance Reimbursements	3,763
Other Miscellaneous Sources	1,590
INTERFUND OPERATING TRANSFERS IN	
Transfers from Capital Reserve Fund	27,760
Transfers from Trust and Agency Funds	1,817
TOTAL REVENUES FROM ALL SOURCES	1,432,910
FUND BALANCE JANUARY 1, 1991	54,412
GRAND TOTAL	1,487,322

SUMMARY OF PAYMENTS

GENERAL GOVERNMENT	
Executive	39,887
Election, Registration and Vital Statistics	485
Financial Administration	
Revaluation of Property	6,910
Legal Expense	6,343
Personnel Administration	8,265
Planning and Zoning	10,119
General Government Building	8,193
Cemeteries	2,250
Insurance	22,307
PUBLIC SAFETY	
Police	3,112
Fire	13,896
Emergency Management	62
F.A.S.T. Squad	365
HIGHWAYS AND STREETS	
Highways and Streets	73,007
Street Lighting	4,108
Other Highway, Streets and Bridges	35,050
SANITATION	
Solid Waste Disposal	56,080
Recycling	11,436
HEALTH	
Pest Control	371
Health Agencies and Hospitals	7,180
WELFARE	
Direct Assistance	1958
CULTURE AND RECREATION	
Parks and Recreation	3,260
Library	6,576
Patriotic Purposes	703
Historical Society Building	9,728
CONSERVATION	
Conservation Commission	375
DEBT SERVICE	
Principal Long Term Note	2,670
Interest Long Term Note	932
Interest Tax Anticipation Notes	20,420

INTERFUND OPERATING TRANSFERS OUT	
Transfers to Capital Reserve Funds	11,500
Transfers to Trust and Agency Funds	2,500
PAYMENTS TO OTHER GOVERNMENTS	
Taxes paid to County	185,865
Taxes paid to School District	927,839
Payments to Other Governments	672
TOTAL EXPENDITURES	**1,484,424**
FUND BALANCE DECEMBER 31, 1991	**26,629**
GRAND TOTAL	**1,511,053**

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BALANCE SHEET

Current assets		
Cash	54,412	26,629
Taxes Receivable	382,697	422,163
Tax Liens Receivable	53,501	118,603
TOTAL ASSETS	**490,610**	**567,395**
Current liabilities		
Due to School District	427,756	343,023
Notes Payable		200,000
TOTAL LIABILITIES	**427,756**	**543,023**
Fund equity		
Reserve for Encumbrances	8,009	
Unreserved Fund Balance	54,846	24,372
TOTAL FUND EQUITY	**62,855**	**24,372**
TOTAL LIABILITIES AND FUND EQUITY .	**490,611**	**567,395**

SCHEDULE OF TOWN PROPERTY

Town Hall, land and buildings	116,400
Furniture and equipment	10,500
Library, land and buildings	54,000
Furniture and equipment	12,000
Police Department, equipment	2,000
Fire Department, buildings	97,200
Equipment	105,000
Highway Department, equipment	80,000
Parks, Commons & Playgrounds	27,300
Gravel pit	10,000
Solid Waste Facility	43,800
Cemeteries	24,000
TOTAL	**582,200**

TAX COLLECTOR'S REPORT

	1991	1990	Prior
Uncollected - 01/01/91			
Property Taxes		380,847.21	310.00
Resident Taxes		1,540.00	
Committed to Collector			
Property Taxes	1,188,301.00	10,963.00	
Resident Taxes	6,140.00		
National Bank Stock	63.95		
Yield Taxes	20,725.85		
Overpayments			
Property Taxes	221.91	1.20	
Interest Collected on			
Delinquent Taxes	43.60	18,966.13	
Penalties Collected on			
Resident Taxes	18.00	80.00	4.00
Total Debits	**1,215,514.31**	**412,397.54**	**314.00**
Remitted during 1991			
Property Taxes	768,842.80	360,790.11	
Resident Taxes	4,460.00	870.00	80.00
Yield Taxes	19,410.55		
National Bank Stock	63.95		
Interest on Taxes	43.60	18,966.13	
Penalties on Resident Taxes	18.00	80.00	4.00
Abatements Allowed			
Property Taxes	988.00	30,157.30	
Resident Taxes		280.00	130.00
Yield Taxes	14.00		
Adjustment from 1990		864.00	
Uncollected 12/31/91			
Property Taxes	418,692.11		
Resident Taxes	1,680.00	390.00	100.00
Yield Taxes	1,301.30		
Total Credits	**1,215,514.31**	**412,397.54**	**314.00**

TAX COLLECTOR'S REPORT
Summary of Tax Sale/Lien Accounts

	Levies of Tax Sale/Lien Accounts		
	1990	1989	Prior
Balance of Unredeemed Taxes Beginning of Fiscal Year		45,874.78	7,626.71
Taxes Sold to Town During Year	142,864.00		
Interest Collected After Sale/Lien Execution	1,455.21	4,727.17	2,488.74
Redemption Cost	202.50	247.50	96.00
Total Debits	144,521.71	50,849.45	10,211.45
Remittance to Treasurer During Fiscal Year			
Redemptions	42,835.36	24,124.32	7,626.71
Interest & Costs After Sale	1,657.71	4,974.67	2,584.74
Abatements During Year	3,176.00		
Unredeemed Taxes End of Year	96,852.64	21,750.46	
Total Credits	144,521.71	50,849.45	10,211.45

Respectfully submitted,

Mary L. Gross
Tax Collector

TOWN CLERK'S REPORT

I hereby certify that during the year ending December 31, 1991, I issued 1,293 auto registrations collecting fees for same of $68,154.00 which I turned over to the Treasurer.

I issued 228 dog licenses collecting for same $1,384.00 which I turned over to the Treasurer.

I collected $5.00 for filing fees, which I turned over to the Treasurer.

I recorded and reported to the authorities 11 births, 16 marriages and 12 deaths.

My expenses for postage, meetings, Town Clerk's Convention and office supplies amounted to $519.84.

Respectfully submitted,
Opal L. Bronson, Town Clerk

TREASURER'S REPORT

I hereby certify that the year ending December 31, 1991 I have received from the Selectmen, Town Clerk, Tax Collector and Lancaster National Bank; plus paid Selectmen's orders and carried out other transactions as follows to the best of my knowledge.

GENERAL FUND CREDITS

Cash on hand January 1, 1991		54,412.40
1990 Depost (M.V. Permit)	18.00	
1991 Deposits	1,427,078.19	
Bank Loan (Tax Anticipation)	750,000.00	
Interest	5,813.15	
	2,182,909.34	2,182,909.34
TOTAL CREDITS		**2,237,321.74**

GENERAL FUND DISBURSEMENTS

Selectmen's Orders	(2,210,692.60)
1991 GENERAL FUND BANK BALANCE	**26,629.14**

1991 DEBIT NOT PAID

Tax Anticipation Note #17356	
Balance due as of December 31	(200,000.00)

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SEWER DESIGN PROJECT CREDITS

1991 Deposits	21,931.00	
Selectmen's Orders	(21,854.46)	
1991 Sewer Project Balance	76.54	76.54

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1991 TOTAL MONEY IN CUSTODY OF TREASURER **26,705.68**

Respectfully submitted,

Wilma Corrigan
Treasurer

FINANCIAL REPORT OF TRUSTEES OF TRUST FUNDS

Deposits with Lancaster National Bank:

Care of Cemetery lots, etc.	$83,793.54
Friends of Benjamin Kenison Fund	536.55
Jefferson Memorial Health Fund	1,586.81
Capital Reserve Fund #1	18,083.72
Nevers-Jefferson Scholarship Fund	20,063.10
Capital Reserve Fund #3	3,128.42
Capital Reserve Fund #2	5,192.71
Perambulating Fund	3,248.74
Total of all Trust Accounts as of 12/31/91	$135,633.59
Balance of all Trust Accounts as of 12/31/90	$143,623.40

Accounts Paid:

Townof Jefferson, Care of Cemetery lots	$1,938.00
White Mountain School Library	31.21
Capital Reserve Fund #1	27,760.00
Scholarships	1,500.00
Capital Reserve Fund #3	10.00
Total Paid	$31,239.21

Additions to Funds:

Interest earned on all accounts	$7,674.40
Capital Reserve Fund #1	5,000.00
Capital Reserve Fund #2	5,000.00
Capital Reserve Fund #3	3,000.00
Nevers-Jefferson Fund	75.00
Herb Hartley Conservation Fund	1,500.00
Perambulating Fund	1,000.00
Total Additions	$23,249.40

Net Increase to all Funds	$23,249.40
Balance as of 12/31/91	$135,633.59

Principal of all Trust Funds	12/31/90	12/31/91
	$66,923.74	$74,452.46
Interest on all Trust Funds	76,699.66	61,051.13
	$143,623.40	$135,633.59

Respectfully submitted,
Bruce C. Sanborn
Harold E. Davis
Malcolm G. Call

LIBRARY BUDGET REPORT

Receipts

1990 Balance		
Books	$350.42	
Audio Visual	105.12	
Transportation	138.80	
Magazines	137.42	
Postage	189.09	
TOTAL		920.85
1991 Deposits		
Town Budget	1,700.00	
Book Sale	19.25	
2-C.P. Holiday Deco Reimbursements	80.18	
1-Audio Vis. Return Reimbursement	39.95	
TOTAL		1,839.38
TOTAL RECEIPTS		**$2,760.23**

Expenses

Books (103 reg.)	1,199.61	
Audio Visual (3 + 1 returned)	127.82	
Supplies (includes 2-C.P. Holiday Deco)	175.31	
Transportation (includes Library Asso. dues; Scouts Holiday Sprays; Ad in Yearboo)	102.00	
Janitor	100.00	
Magazines (10 subscriptions)	279.33	
Postage	27.85	
TOTAL EXPENSES		**($2,011.92)**
1991 BANK BALANCE		$748.31
Cash on hand		
1990 Overdue book fees balance	11.05	
1991 Overdue book fees	12.31	
TOTAL		23.36
Expended		
Used children books purchased	10.00	(10.00)
CASH ON HAND BALANCE		13.36
1991 TOTAL BALANCE		**$761.67**

Respectfully submitted,

Wilma Corrigan
Trustee Treasurer

DETAILED STATEMENT OF PAYMENTS

Executive - Selectmen's Office

Advertising	293	
Meetings/workshops	244	
Office supplies, equipment service	3,270	
Postage	232	
Reference materials	252	
Salaries - elected officials	3,625	
Salaries - other personnel	15,897	
Employer share - FICA, Medicare	894	
Town Meeting expense	1,038	
Miscellaneous	42	
TOTAL		25,787

Election, Registration and Vital Statistics

Advertising	93	
Auto registration fees	2,588	
Dues	20	
Meetings	526	
Office supplies, postage	55	
Printing	453	
Salaries - elected officials	1,075	
Employer share - FICA, Medicare	82	
Vital Statistics	19	
TOTAL		4,911

Financial Administration

Assessing		
Annual pick up work	4,253	
Current use assessments	370	
Dues - NH Asso. Assess. Officials	20	
Postage property inventories	232	
Preparation warrant/tax bills	828	
Preparation MS-1 report	75	
Tax map maintenance	695	
Recording fees current use liens	625	
Other costs	800	
TOTAL		7,898
Auditing		
Salary	200	
Employer share FICA, Medicare	3	
Office supplies	37	
Postage	4	
TOTAL		340

DETAILED STATEMENT OF PAYMENTS

Tax Collecting		
Salary	5,800	
Employer share FICA, Medicare	444	
Dues	15	
Office supplies	35	
Postage	848	
Printing	60	
Recording fees	90	
Workshop	12	
TOTAL		7,303
Treasurer		
Salary	700	
Employer share FICA, Medicare	54	
Expenses	150	
Office supplies	73	
Postage	261	
TOTAL		1,238
GRAND TOTAL - FINANCIAL ADMIN.		**16,683**

Planning and Zoning

Planning Board		
Advertising	387	
Consultant fees	2,096	
Miscellaneous	228	
Office supplies	484	
Periodicals	90	
Postage	337	
Recording fees	182	
Reimbursements	51	
Salary	3,266	
Employer share - FICA, Medicare	144	
Workshops, training	108	
TOTAL		7,373
Board of Adjustment		
Advertising	182	
Consultant fees	296	
Equipment service, supplies	108	
Postage	211	
Reference materials	38	
Salary	1,573	
Employer share FICA, Medicare	99	
Workshops, training	30	
TOTAL		2,537
GRAND TOTAL - PLANNING AND ZONING		**9,910**

Town of Jefferson, NH

DETAILED STATEMENT OF PAYMENTS

Cemeteries

Groundskeeping	2,065	
Employer share FICA, Medicare	11	
Supplies	29	
Tree removal	200	
Unemployment compensation	14	
TOTAL		2,319

Fire Department

Airtank refills, repairs	363	
Clean fire ponds	651	
Community calendar, listings	37	
Electricity	722	
Fire Chief expenses	130	
Fire hydrant repair	258	
Fire warden expense	910	
Fuel oil	1,043	
Gas	485	
Mechanical labor	287	
Miscellaneous	53	
Mutual Aid dues, expenses	234	
New equipment	1,584	
New flag	32	
Parts, supplies	1,078	
Payroll	2,450	
Radio parts, service	1,117	
Service on furnace	105	
Employer share FICA, Medicare	123	
Telephone	2,036	
Training, certification	279	
Unemployment compensation	41	
Vehicle registrations	135	
TOTALS		14,153

Highways and Streets

Summer and Winter Maintenance		
Calcium chloride	2,440	
Culverts	281	
Gas, diesel	2,742	
Gravel, fill	1,793	
Hired equipment	22,350	
Labor	23,941	
Miscellaneous	63	
Parts, supplies, repairs		
Graders	4,742	
Jeep pick up	324	

DETAILED STATEMENT OF PAYMENTS

Sander	680	
Plows	3,220	
Truck	2,223	
Other parts, supplies, repairs	1,739	
Total	12,928	
Salt	3,117	
Sand	3,784	
Employer share FICA, Medicare	816	
TOTAL		74,255
General Highway Expense		
Applications fees, wetlands permits	100	
Garage rent	1,700	
Grader lease	2,800	
Outdoor lighting	171	
Road signs	229	
Unemployment compensation	1,819	
Vehicle inspections	54	
TOTAL		6,873
Bridges		
Allie Kenison	369	
Hyfield Lane	1,969	
Mill Brook	378	
TOTAL		2,716
GRAND TOTAL		**83,844**

Police

Mileage	800	
Salaries	1,922	
Employer share FICA, Medicare	110	
Juvenile Diversion	500	
TOTAL		**3,332**

Animal Control

Dog license fees	114	
Dog tags	44	
Care of stray dogs		105
Police hours	152	
TOTAL		**415**

DETAILED STATEMENT OF PAYMENTS

General Government Buildings

Town Hall		
Electricity	351	
Furnace repair/downdraft reducer	360	
General supplies	100	
Gravel parking lot	70	
Heating oil	1,118	
Labor	1,353	
Groundskeeping	300	
Employer share FICA, Medicare	38	
Telephone	1,295	
TOTAL		4,985
Fire Station		
Paint work	378	
Overhead doors	2,000	
TOTAL		2,378
Library		
Paint work	554	
Porch repair	56	
Roof repair	502	
TOTAL		1,112
GRAND TOTAL		**8,475**

Parks and Recreation

Christmas lighting supplies	32	
Groundskeeping	868	
Lifeguard	1,170	
Outdoor lighting	305	
Skating rink	400	
Employer share FICA, Medicare	90	
Toilet rental	120	
Water testing	24	
Triangle repair		
Concrete	450	
Labor	10	
Materials	129	
TOTAL		**3,598**

DETAILED STATEMENT OF PAYMENTS

Solid Waste Disposal

Advertising	72	
Androscoggin Valley RRDD	10,492	
Application Transfer Station Permit	1,104	
Attendants	3,544	
Compactor service	250	
Construction new gate	450	
Electricity	270	
Gravel	144	
Hired equipment	5,672	
Labor	933	
Employer share FICA, Medicare	218	
Supplies	48	
Tipping fees	29,652	
Tire removal	3,900	
Unemployment compensation	22	
TOTAL		56,771

Library

Electricity	188	
Heat	1,646	
Librarians	2,737	
Groundskeeping	84	
Employer share FICA, Medicare	108	
Telephone	330	
Trustees	1,700	
Unemployment compensation	24	
TOTAL		6,817

Insurance

Automobile, equipment liability	6,205	
EMT liability	645	
Fire station bond	50	
Multi peril	7,133	
Public official bonds	463	
Public official liability	1,750	
Workers compensation	6,061	
TOTAL		22,307

DETAILED STATEMENT OF PAYMENTS

Legal Expenses

Estabrooks vs. Town	6,113	
Sewer (reimbursed)	50	
Town vs. Boutin	30	
Town vs. Estabrooks	150	
TOTAL		6,343

F.A.S.T. Squad

Member immunization	102	
Radio repairs	101	
Supplies	162	
TOTAL		365

Patriotic Purposes

July Fourth celebration	29	
Memorial Day	95	
Triangle repair		
Hired equipment	225	
Labor	354	
TOTAL		703

Conservation Commission

Aerial photographs	50	
Dues	225	
Miscellaneous	15	
Workshops/meetings	85	
TOTAL		375

Discounts, Abatements and Refunds

Public Service Co. of NH tax settlement	10,744	
Settlements 1989 Board of Tax and Land Appeals cases	4,152	
Property tax overpayments	417	
Property tax abatements 1990	17,613	
Property tax abatements 1991	57	
TOTAL		32,983

ROAD AGENT'S REPORT

Winter Roads

Labor		
David Couture	2,859	
Jean Paul Couture	6,873	
Bruce Dingman	522	
Frank Gray	3,523	
Mike Gray	1,650	
Will Gray	255	
Larry Kenison	2,090	
TOTAL		17,772
Equipment		
Backhoe	3,972	
Pick-up Truck	90	
Sand	12	
Truck	2,618	
Welding	857	
TOTAL		7,549

Summer Roads

Labor		
Larry Bennett	126	
David Couture	747	
Jean Paul Couture	2,620	
Richard Goss	159	
Frank Gray	2,189	
Mike Gray	716	
TOTAL		6,557
Equipment		
Backhoe	9,517	
Bulldozer	1,575	
Chainsaw	40	
Pick-up Truck	160	
Truck	4,305	
Welding	20	
Braising	20	
Fuel	29	
TOTAL		15,666

Transfer Station

Labor		
David Couture	169	
Jean Paul Couture	340	
Frank Gray	393	
Mike Gray	75	
TOTAL		**977**
Equipment		
Backhoe	1,467	
Bulldozer	1,935	
Truck	333	
TOTAL		**3,735**

Fire Department

Labor		
Jean Paul Couture	16	
Frank Gray	22	
TOTAL		**38**
Equipment		
Backhoe	563	
Truck	245	
Stone	10	
TOTAL		**818**

FIRE CHIEF'S REPORT

During the past year the Fire Department responded to 19 fire calls. The lower number of fire calls this year can be attributed to our townspeoples' awareness and practicing of fire prevention. Fire prevention is the key to fire safety.

Training this year included:

2 members - State certified Fire Fighter Level I Instructor
1 member - State certified Level I
2 members - Presently taking Level I course
2 members - EMT Trained
3 members - completed State certified vehicle extrication course

Many members have participated in training with the Northern NH Mutual Aid Pack, of which we are a member. During "Fire Prevention Week" the Fire Department, with the cooperation of the teachers, made a presentation to the Jefferson Elementary School children. This is always a lot of fun and very educational for everyone involved. Members of the Fire Dept. participated in a "Firemens Muster" this past summer and came home with many ribbons and the trophy.

The fire station was spruced up with a coat of paint due to the efforts of Fire Dept. member volunteers and with the installation of two new insulated overhead doors. We also outfitted two members with new Nomex turnout gear--helmets, coats, pants, boots and gloves--NFPA approved. This is an ongoing attempt to update all our gear.

Through the cooperation of Audley Construction Co. and Waumbek Village Inc. one dry hydrant was installed in the Audley pond in the Meadows and one hydrant was replaced at the Waumbek pool. State permits were obtained, and two fire ponds were cleaned.

The Department encourages the use of smoke detectors. A good way to remember to change the batteries is when you change your clock in the spring and fall, change your smoke detector batteries.

Attendance was good this year and morale high. I want to take this opportunity to thank all our members for their time and effort; our "red net" operators and the people of Jefferson for their continued support. Any questions may be directed to me or any Fire Dept. member. Please feel free to call at any time.

Respectfully submitted,

Vyron D. Lowe, Chief

JEFFERSON FIRE DEPARTMENT CALLS
December 1, 1990 - December 1, 1991

Tractor Fire	1
Vehicle Accident	5
False Alarm	1
Vehicle Fire	1
Chimney Fire	1
Mutual Aid	2
Tree on Wires	2
Structure	1
Smoke in Basement	2
Total Runs for Year	**19**

ROSTER OF OFFICERS

Fire Chief	Vyron D. Lowe
Asst. Chief	Christopher Milligan
Captain	Blake Nason
Lieutenant	Jack Paschal
Lieutenant	Ronald Costa

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. 450 wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local departments.

In every municipality, there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other fire department members under the direction of the NH Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the NH Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 225:27) shall be guilty of a misdemeanor.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

Richard C. Belmore
Forest Ranger

Vyron D. Lowe
Forest Fire Warden

Robert D. Nelson
Chief, Forest Protection

LIBRARY REPORT

What a new coat of paint does for a building! This past summer the Library was painted and it truly does look superb.

During the Fourth of July parade a memorable, patriotic ceremony took place. As part of this ceremony, the Whitefield VFW donated an all-weather flag to be flown at the Library.

As usual, the Friends of the Library are always planning projects for the improvement of our Library. Large wooden flower basins add to the outside beauty. Plans for new inside lighting are now underway.

The Library has been used as a meeting place for two organizations this year. We welcomed the Board of Adjustment and the Conservation Commission.

Several donations of books were made this year. Mr. and Mrs. Ben Sears gave a subscription to National Geographic World magazine, and John Miller gave a subscription to Sierra magazine. Our thanks for these donations.

Besides books, our Library offers a large selection of periodicals. Come in and browse. The Library receives or has access to Yankee, NH Profiles, Consumer Reports, Mt. Washington Observatory News Bulletins, Smithsonian, National Geographic, Sierra, Free China Review, People, Time, Country Woman and other women's magazines. There's something for everyone. Please visit.

Respectfully submitted,

Shirley Call, Library Trustee Chairman
Wilma Corrigan, Library Trustee
Adele Woods, Library Trustee
Brenda Gross, Librarian

BOARD OF ADJUSTMENT REPORT

The members of the Board of Adjustment are appointed by the Selec tmen upon the recommendations of the Board of Adjustment. The present members are: Burleigh F. Wyman, Chairman; Craig Clukay, vice Chairman; Francis Dineen; Wayne Paschal; Dale Paschal. Alternates are Neil Gross and Joan "Pip" Saunders.

The Board of Adjustment met on the third Thursday of each month in the Selectmen's Office. Starting with the December 12, 1991 session, the Board will meet on the second Thursday of each month. All meetings were open to the public. All hearings and rehearings are posted at the Town Hall and the Post Office.

The Board met in twenty (20) sessions. They held twelve (12) abutters hearings: one (1) abutters rehearing; three (3) preliminaries; and twelve (12) decision and work sessions. The following list does not include the Waumbek Village, Inc. decision. Four (4) variances were granted; eight (8) special exceptions were granted; one (1) special exception for an automotive repair service was denied. The granted special exceptions with conditions were: one (1) home-based business for autobody repair; one (1) wholesale, dealer to dealer, automobile sales business; two (2) private cemeteries; one (1) snack bar; one (1) campground; one (1) transient tourist lodging units; and one (1) bonded automotive dealer (no dealer plate privileges). One (1) abutters rehearing request was denied. The Waumbek Village, Inc. were granted four special exceptions with conditions and many specific variances, some conditional.

A denied 1989 case for variances was brought before the NH Supreme Court in the Spring session, which returned to the Superior Court for an evidentiary hearing on August 27, 1991. This matter is scheduled again for the NH Supreme Court in 1992.

A 1990 case involving the Board's granting of a special exception for a home-based business was in the Spring session of the Superior Court. An evidentiary hearing was held on August 21, 1991. This matter has again been appealed to the Superior Court.

The Boardused the services of the NH Municipal Association, North Country Council, Ray Lobdell and Attorney Paul Donovan, Town Counsel. These services provided the Board with vital information, procedural advice and supportive documentation.

The Board's expenses for 1991 surpassed the original projected figure by a large amount. Many secretarial hours were spent in preparation for the above related court cases, the evidentiary hearings and on the Waumbek case.

Wayne Paschal, Craig Clukay and Dale Paschal attended a Law Lecture concerning the Board of Adjustment in New Hampshire. All members were

involved in preparation for the Waumbek Village, Inc. hearing and in that decision-making process.

Mark Bechtold and James Martin resigned during the past year after many years of valuable service.

During the coming year the Board of Adjustment will continue to deal with variances and special exceptions of the Land Use Ordinance.

Respectfully submitted,

Rita M. Larcomb
Secretary

PLANNING BOARD REPORT

The Jefferson Planning Board consists of the following members: Ernest Angelicola, Chairman; John Miller and Vernard Bronson, Co-Vice Chairmen; James Brady Jr.; Earl Brooks; George Romaine; Theodore P. Clukay, Selectmen's Representative. Associate members include: John Marshall; Marjorie Doan; Gordon Winsor; and Rita Cloutier.

The Board met on the second and fourth Tuesdays of each month in the Selectmen's Office (excluding 2nd Tuesday in March - Town Meeting, and the 4th Tuesday of December - Christmas). All meetings are open to the public.

The Board held 8 preliminary hearings; 10 abutters hearings (2 having been carried over from 1990); and approved 10 subdivisions, all being minor subdivisions (3 lots and under); approved 2 boundary line adjustments and held several information consultations. Out of the 10 approved subdivisions, 17 new lots were created.

Board Chairman Ernest Angelicola, with the cooperation of volunteer Peter Guest, has been working to create a computerized data base for the Master Plan. A contract was signed with North Country Council to provide mapping for the Master Plan. Board members have attended several meetings, workshops and forums sponsored by North Country Council, Society for the Protection of NH Forests, NH Historical Society, NH Audubon Society, Coos Conservation District, USDA Soil Conservation Service, UNH Cooperative Extension Service, and the NH Natural Resources Council.

Public hearings were held to present proposed amendments to the Land Use Plan Ordinance. Amendment #2 - changes to permitted uses and special exceptions and #3 - cluster housing development plan - were subsequently adopted at Town Meeting.

NH towns and cities have been mandated by the State to become the regulators of excavations. As regulations, the Planning Board requested and received reports from existing "grandfathered" gravel pits. In September a public meeting was held to present the proposed excavation regulations, after which the regulations were adopted by the Board.

In November a public hearing was held to present proposed changes to update the "Town of Jefferson, Subdivision Procedures and Regulations." The changes were subsequently adopted by the Board. In addition, the minor subdivision checklist and application form were also updated.

The Board utilizes the services of North Country Council, Town Counsel, NH Municipal Asso., and private consultants in its decision making process.

The Board will continue to work throughout the new year to update the Planning Board regulations and the Master Plan.

Respectfully submitted,
Ruth C. Lowe, Secretary

CIVIL DEFENSE REPORT

Under the provisions of U.S. Public Health Laws 91-920 and 93-288 and the State of New Hampshire Executive Department, Office of Emergency Management, the Selectmen of Jefferson, NH appointed Mr. Robert German as Director, Jefferson Emergency Management succeeding Mr. James W. Martin, effective on January 1, 1991. The title, CIVIL DEFENSE listed under PUBLIC SAFETY on page 9 of the Town of Jefferson Annual Report 1990, will herein after be entitled EMERGENCY MANAGEMENT.

The Director attended a three day seminar, "Introduction to Hazardous Materials" for Public Officials and Emergency Management Directors, sponsored by the NH Office of Emergency Management in July 1991 at the Ramada Inn in Concord, NH.

Plans for 1992 in Emergency Management are as follows: 1. The Director's attendance at two State sponsored seminars; 2. The Director will obtain four additional allocations for subject seminars; attendees to be selected by the Director, Emergency Management, Town Selectmen, and/or the Chairpersons of Town Boards and the Chief of the Fire Dept.; 3. The Director will attempt to establish an active liason with the Fire Department and other applicable Town Boards as deemed necessary by the Board of Selectmen; 4. During the FY 1992 the Director will attempt to establish an active liason with his counterparts in the neighboring towns of Carroll, Dalton, Lancaster, and Whitefield for the purpose of increasing the overall effectiveness in emergency prepared ness within these communities.

Items 1 and 2 are contingent on the availability of funds as requested in the 1992 budget for Emergency Management.

Respectfully submitted,

Robert German, Director

JEFFERSON CONSERVATION COMMISSION ANNUAL REPORT

The Jefferson Conservation Commission operates under RSA 36-A "for the proper utilization and protection of the natural resources and for the protection of water resources of the town". The Handbook for Municipal Conservation Commissions explains: "It provides a focal point within municipal government for environmental concerns". (1988 p. II-1)

The commission is entitled to seven members and as many alternates. At present there are six members: Marjorie Doan, Chairman; Winnie Ward; Doug Grella; Bruce Houghton; Helen Merrill; and Jim Holmes. The resignation of Rita Larcomb as alternate member was accepted with regret in October. The commission meets once a month. Meetings are open to the public.

During the past year the activities of the COmmission included completing the maps and information comprising the Natural Resources Inventory. The reason for the Inventory being that we "can hardly make a recommendation on the proper use or protection of natural resources without knowledge of what those resources are." (Handbook p. II-1) It will be offered for public comment soon. The Commission assisted the Selectmen by assembling two permit applications for the Wetlands Board of the Dept. of Environmental Services, one for the annual dredging of the Town fire ponds, the other for mapping the location of Town road culverts in case of emergency need for repairs or relocation.

The Commission made the annual inspection of the late Herb Hartley property, upon which the Town holds a conservation easement. It co-sponsored a nature walk and a ski tour to Cherry Pond. Commission members went to meetings and workshops around the State. Various members attended the NH Association of Conservation Commissions annual meeting, Society for the Protection of NH Forests workshops and meetings in Littleton, Plymouth and Concord, several meetings with the Lancaster Conservation Commission; Wetlands meetings, Rivers Protection Program meetings, Connecticut River meetings, and the Northern Forest Lands Study meetings.

Commission members also met with the director of the NH Rivers Program to consider getting Israel's River included. The Commission has decided to cooperate with surrounding towns in pursuing this project.

One of our future goals is exploring the Community Cornerstones Project, an offspring of the Governor's Commission on the 21st Century. This is a concensus of "21 things" worth preserving in our Town. This is a way for citizens to become involved in the community. It is desirable to have the input and cooperation of all the town boards and organizations, school and clubs, and make it a truly town-wide undertaking.

Respectfully submitted,

Marjorie Doan, Chairman

JEFFERSON HISTORICAL SOCIETY

The guest book for 1991 showed 167 people visited. Some were researching their families. Two parties from California were pleased with the information available--one party researching the Rines family, the other interested in Perkins ancestry. Children, as well as adults, are fascinated with the ingenuity of our ancestors.

The museum was open Sunday afternoons from Memorial Day until Columbus Day. Society members participated in Memorial Day and Fourth of July observances.

A number of donations for display were received, and the Society welcomes items--gifts or loans--such as pictures, books, household items, diaries, record books, etc.

In preparation for our Bicentennial in 1996 we have a special project--collecting early (as well as late) pictures of houses and people. All families are urged to help with this program by sending a history and any pertinent information--when built, who lived there, when purchased, as well as early pictures if available.

The Society is open to all townspeople and meets the second Monday of each month except December and January. Meetings are held at the Museum in summer and at Applebrook Bed and Breakfast in cold months.

Jefferson has a rich heritage which is important to all of its citizens and future generations will study today's events to learn about its past and about its people.

Below is a summary of repairs to the Historial Building in 1991:

Materials	$1,961.78
Equipment, materials for drainage work	635.00
Labor	6,781.50
TOTAL	$9,378.28

Sills replaced were needed. Bracing was done on the east and west walls, alsoback wall. Sill flashing the length of the east side. No flashing was need on the west side. New smaller windows were installed and two large windows were repaired. A drainage ditch was dug and filled with inch and a half stone. The trench is to protect from heaving and highway vibration.

Respectfully submitted,

Helen M. Merrill
President

ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT

The AVRRDD was established in 1989 and constituted seven member towns (Berlin, Gorham, Dummer, Randolph, Stark and Northumberland). In the past two years Errol, Groveton and Jefferson came abord. The District is organized as a legal entity under RSA 53-B.

The AVRRDD saw a very busy year in 1991. The Board of Directors (with a representative from each member town) met 23 times during the year with District goals in sight. Action was taken to purchase land on Rt. 110 from James River Corp. where the Recycling Center would be located. A design for the facility was approved, and the land purchase was finalized.

The District borrowed $750,000 from the New Hampshire Municipal Bond Bank to build and equip the recycling center, and a construction contract was awarded to L.A. Drew Inc. to construct the facility. Construction commenced in June and was completed in mid-October at a total cost of $402,165.22. Recycling equipment was purchased from Recycling Equipment and Service Company, Inc. for $114,684.50 installed. Considerable savings on construction and equipment costs were realized by the District because of the recession and number of interested bidders.

A three year contract was awarded to FERCO Recycling Inc. to operate the newly built recycling center. Recycled materials were accepted for processing starting at 8:00 a.m. on October 21, 1991. Two tractor trailer loads of cardboard and one of newspaper were shipped to market in December.

The District started 1991 with a beginning balance of cash on hand in the amount of $128,411.23. It ended the year with a favorable cash on hand balance of $261,420.44 which was used to reduce the 1992 budget. This favorable balance was attained by obtaining an excellent for facility construction and equipment and conservative spending.

The Education Committed of the AVRRDD produced two newspaper inserts this year designed to educate taxpayers on how the District works and budgets its funds. They have also produced a list of recycling do's and don'ts that have been adapted for individual use in every town in the District. A group of committee members have been visiting schools throughout the region with a special "Trash to Treasure" program and hope to visit every elementary student in the District before the end of this school year. Members of the Committee are also available to speak before local civic groups about recycling and other solid waste issues.

Jefferson became a member of the District April 4, 1991. The initial payment of $7,680.26 included the joining fee of $4,868.26 and the first semi-annual dues of $2,812.00. The second semi-annual dues were paid June 10, 1991 for $2,812.00

James River Corp. opened their landfill in October for municipal use. The cost per ton at the Landfill ranges from $63.76 for Success; $18.16 per ton for Berlin; $17.15 for Northumberland; $16.39 for Gorham and JEFFERSON is at $13.90 per ton.

The cost for the District Budget including running the Recycling Facility and the James River escrow account is $11.05 per ton. Therefore, the total cost to the Town of Jefferson for every ton of municipal solid waste generated in 1992 is $24.95 including recyclables.

Respectfully submitted,

Robert S. Platt
Administrator/Coordinator

Joanna G. Fyon
Recycling Coordinator for
Town of Jefferson

NORTH COUNTRY COUNCIL ANNUAL REPORT

North Country Council is the Regional Planning Commission for 51 towns in northern New Hampshire. It was established almost 20 years ago by the legislature to respond to communities' needs for local and regional planning and development programs. As a membership organization, the Council is supported by localcommunity dues which are used to match state and federal funding sources.

Assistance available to member towns includes municipal planning, regional planning, transportation planning, business and industrial planning /development, landscape architecture, solid waste planning, resource management, GIS mapping and public education. The Council provides this professional assistance to Planning Boards, Boards of Selectmen, Zoning Boards of Adjustment, Conservation Commissions, Solid Waste Districts, Local Development Corporations, Non-Profit Community Organizations, Chambers of Commerce, Educational Institutions and Social Service Organizations and Agencies in our member towns.

In **JEFFERSON,** the Council provided on-going technical assistance to the Planning Board on several planning projects and worked with the Selectmen on a number of Community Development Block Grants for the Jefferson sewer system. The Council also represented the local government position to the Northern Forest Lands Council and gave status reports on Northern Forest Lands Council activities. Council staff continued technical assistanc e on solid waste through the Androscoggin Solid Waste District Education Committee which promoted recycling education to district residents.

Throughout 1991 North Country Council continued its commitment to local and regional planning assistance. The year also saw the Council rededicate its economic development program to address the worsening North Country economy, its solid waste program to aggressively reduce the volume of solid waste generated in the region, and its land use program to address the problems confronting the Northern Forest.

In the ensuing year the Council will continue its present course and work program with an intense commitment to local technical assistance, development of local leadership and ability, and the provision of membership services to support community and regional needs.

Persons interested in regional issues as discussed in this report are urged to contact their Selectmen for appointment as Council representatives or committee members.

TRI-COUNTY COMMUNITY ACTION
LANCASTER OUTREACH CENTER

Again this year, Tri-County Community Action Program would like to request funding assistance for our Outreach Program in Lancaster in order to provide necessary social services. For 1992 we would like to request $500 from Jefferson.

Our Outreach Coordinator, Harriet E. Forbush, has her salary and office expenses paid for three months of the year by the Fuel Assistance Program Grant that we receive. The funds to keep the local Outreach office open 9 months of the year come from your town and those of your neighbors and some of the Community Services Block Grant funds received.

Because of the reduction in federal funds received for our Outreach Program, we are asking for your continued financial assistance with a modest increase. We are able to keep our request for funds from the towns small, at this time, as a result of a grant from the State of New Hampshire to assist homeless persons/families throughout the northern three counties.

In 1991 243 households, 501 individuals (duplicated) were assisted bythe USDA and Food Pantry for a food value of $1,978.95. The Outreach emergency fund paid electricity in the amount of $56.16. Fuel assistance for the 1990-1991 season amounted to $21,123.56. The new fuel season 12/2/91 to 12/31/91 served 24 households amounting to $11,490.00. Weatheri zation assistance amounted to $3,055.00. Homeless monies amounted to $109.97. The grand total expended for residents of the Town of Jefferson was $26,438.54.

I look forward to serving you in 1992.

Sincerely,

Harriet E. Forbush,
Outreach Coordinator

WEEKS HOME HEALTH SERVICES, INC.

Weeks Home Health Services is a not for profit subsidiary of Weeks Memorial Hospital serving the six towns of Dalton, Groveton, Jefferson, Lancaster, Whitefield and Stark. The services provided are Skilled Nursing, Home Health Aide, Homemaking, Physical and Occupational Therapy and Speech Pathology within a persons home. Other services provided are community screening and influenza vaccine clinics. Our committment to quality is evidenced in obtaining Joint Commission on Accreditation of Healthcare Organization accreditation and continued Medicare and State recertification. No one is denied services because of their inability to pay, and frequency of visits depend on need.

Services provided to the Town of Jefferson for the Fiscal Year October 1, 1990 to September 30, 1991 are as follows:

	Visits 1991	Visits 1990
Skilled Nursing	206	140
Physical Therapy	34	57
Speech Therapy	4	0
Occupational Therapy	0	0
Home Health Aide	178	135
Homemaker (½ hour units)	642	341

We have always based our request on the population figures obtained from the Office of State Planning, however we realize the difficult economic climate of our area and are requesting the same level of support as last year.

Requested support $3,390.57

Thank you for your continued support which enables Weeks Home Health to continue providing community health care.

Cordially,

Roxanna White, R.N.
Executive Director

WHITE MOUNTAIN MENTAL HEALTH & DEVELOPMENTAL SERVICES

This has been a year or clearly "holding the line". There have been increasing demands on our services; yet we are unable to expand to address these needs. We have developed waiting lists, looked at alternative ways of providing service, and increased our aggressive pursuit of billing.

Mental Health Services

We operate one full-time and three part-time offices. The full-time office is located in Littleton at 16 Maple Street. The part-time offices are located in Woodsville at the junction of Route 10 and Swiftwater Road; in Lincoln at the Lin-Wood Medical Center; and in Lancaster at Weeks Memorial Hospital.

Last year we provided over 8,000 hours of service.
- 891 emergency visits
- Our Partial Hospitalization Program is full with the opening of our group home
- vocational training and transitional services are also available despite the economy

We offer a comprehensive array of services including 24-hour emergency, drug and alcohol, case management, inpatient, and partial hospitalization.

Developmental Services

- Early Intervention. Home-based service for 0-3 year old children who are delayed in their development. Services include screening, assessment, treatment, and referral. We continue to provide clinics throughout our region to increase our ability to serve more children. Annually we average service to sixty families.

- Habilitation Services. Provides instruction to our most severely impaired adult population. The program works in conjunction with their residential programming as well as providing training and instruction in self care skills, pre-vocational skills, paid work, and other therapeutic services such as speech therapy and physical therapy. This program has been primarily used by former Laconia State School residents; however, we have had community clients who have been referred by local school systems. Last year, we served 21 clients in two locations (Littleton and Woodsville).

- Supported Employment. Provides training, instruction, and work adjustment for mentally ill and mentally retarded individuals. Paid work opportunities for the individuals can take place either in the community or in the workshop itself. Last year, we operated twelve job sites directly in the community. We have also completed over twenty individual job placements.

We are grateful for your past support and look forward to continuing to serve you.

Respectfully submitted,
Dennis C. MacKay, Area Director

LANCASTER DISTRICT COURT
JUVENILE DIVERSON PROGRAM

REVENUES

Coos County	$9,020.00
Town - Dalton	465.00
Town - Jefferson	500.00
Town - Northumberland	1,107.00
Town - Lancaster	1,873.00
Town - Carroll & Twin Mountain	266.00
Town - Whitefield	910.00
Phone Reimbursement/NCES	804.99
Interest C/A	42.05
TOTAL REVENUES	**$14,988.04**

EXPENDITURES

Salary (Coordinator)	$11,648.00
Health Insurance	520.00
FICA,MEDI, FUTA U/C Fund	998.84
Office Maintenance	998.00
Conference & Dues	170.00
TOTAL EXPENDITURES	**$14,334.84**

Checking account balance 12/31/90	$523.99
Revenues	14,988.99
Expenditures	14,334.84
Balance Checking Account 12/31/91	**$1,177.19**

Respectfully submitted,

Frances S. Rich
Treasurer

ENMAN SCHOLARSHIP FUND

The year 1991 was the eighth year for the scholarship honoring the late Charles and Dorothy Enman, who were active and highly regarded in the Jefferson Elementary School. The fund was able to provide scholarship funds for qualified students. This year they were Melissa Grella and Larry Walker.

Any senior who is a resident of Jefferson, attending either public or private high school, regardless of location, and planning on continuing his or her education is eligible to apply for this scholarship.

We would like to again thank all who have donated to the fund. Donations may be made by sending checks to any committee member. Checks should be made payable to Charles Enman Scholarship Fund. Scholarship recipients are chosen by the Jefferson Library Trustees. The 1992 committee is Marietta Ingerson, Elaine Kenison, Ardeane Saucier.

NEVERS — TOWN OF JEFFERSON SCHOLARSHIP FUND

The Nevers Scholarship Fund was founded in 1981 by the family of Wilbur and Gurda Nevers in honor of their 50th wedding anniversary. This scholarship is to help any high school senior from Jefferson who wishes to further his/her education. Any student wishing to apply for the scholarship may acquire an application at the White Mts. Regional High School.

The recipients this year were Daniel Lottero, Erica Paschal, Sara Patnaude, and Eric Reed. We wish them much success in furthering their education.

We wish to thank the Nevers family and all other donors very much for their continuing contributions to the scholarship fund. Donations of any denomination are welcome and should be sent to the Town of Jefferson, Trustees of the Trust Funds, in care of Bruce Sanborn.

Respectfully submitted,

Shirley Call, Library Trustee Chairman
Wilma Corrigan, Library Trustee
Adele Woods, Library Trustee
Opal Bronson, Town Clerk
Brenda Gross, Librarian

BIRTHS REGISTERED IN THE TOWN OF JEFFERSON, NH FOR THE YEAR ENDING DECEMBER 31, 1991

DATE	CHILD'S NAME	PLACE OF BIRTH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Mar. 23	Page Nancy MacKillop	Littleton, NH	Ronald C. MacKillop	Sheelah Christie
May 4	Natalie Ann Stevens	Lancaster, NH	Timothy J. G. Stevens	Melodie R. Gross
May 14	William Forrest Gray Jr.	Lancaster, NH	William F. Gray	Doris A. Saucier
May 27	Emily Jo Graziano	Lancaster, NH	John Graziano	Mary E. Vesey
June 13	Jordann Michaela Hatfield	Littleton, NH	Michael E. Hatfield	Tracie L. Tobyne
June 22	Dylan Michael Estabrooks	Littleton, NH	Duncan M. Estabrooks	Mary C. Cargill
Aug. 22	Jaclyn Amber Gross	Lancaster, NH	Benjamin M. Gross	Candice L. Crane
Sept. 9	Brett Michael Kenison	Lancaster, NH	Terry W. Kenison	Diana Marie Lewis
Sept. 24	Gregory Robert Wasuta	Lancaster, NH	William E. Wasuta	Linda A. McTeague
Oct. 31	McMullan James David Hicks	Littleton, NH	David T. Hicks	Grace E. White
Dec. 6	Shirley Annette Josselyn	Lancaster, NH	Keith F. Josselyn	Helene R. Bergeron

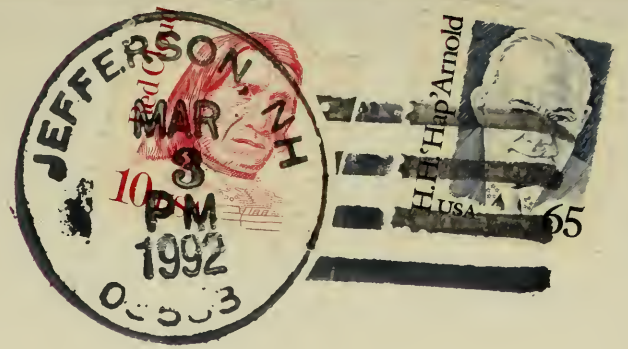
DEATHS REGISTERED IN THE TOWN OF JEFFERSON, NH FOR THE YEAR ENDING DECEMBER 31, 1991

DATE	NAME	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Jan. 24	Wilford A. Burlock	Lancaster, NH	Arthur Burlock	Lillian Virture
Jan. 27	Russell M. Smith	Lancaster, NH	Marshall B. Smith	Mary McKinnon
Mar. 28	Rhea I. Balog	Berlin, NH	Frank Brink	Grace Snyder
May 20	Paul Buccafurri Jr.	Jefferson, NH	Paul Buccafurri Sr.	JoAnn Barr
July 16	Bernice A. Gordon	Jefferson, NH	Thomas Howorth	Jane Holt
Aug. 17	Edward P. Stanley Sr.	Lancaster, NH	Richard P. Stanley	Patience Hicks
Sept. 2	Lauretta A. Cameron	Lancaster, NH	Oscar Audit	Angelina Dufranse
Sept. 18	Alice B. Anctil	Lancaster, NH	James Collier	Ida Martel
Nov. 9	Eva M. Kenison	Lebanon, NH	Alphonse Lavoie	Marie-Rose Mondor
Nov. 29	Raymond J. Grummell	Lancaster, NH	Bernard Grummell	Mary Johnson
Dec. 18	Cora Couture	Jefferson, NH	Francois Gagnon	Rose Roy
Dec. 26	Walter A. Snell	Lebanon, NH	Victor G. Snell	Tecklar Heckla

MARRIAGES REGISTERED IN THE TOWN OF JEFFERSON, NH FOR THE YEAR ENDING DECEMBER 31, 1991

DATE	PLACE	NAMES	RESIDENCE
Jan. 19	Jefferson, NH	Lewis H. Davis	Jefferson, NH
		Lou Ann Morrissette	Jefferson, NH
May 4	Jefferson, NH	Patrick M. Payer	Lancaster, NH
		Lisa Marie Daigle	Jefferson, NH
May 11	Jefferson, NH	Matthew O. Gordon	Jefferson, NH
		Wendy M. Medeiros	Jefferson, NH
May 18	Merrimack	Brian P. Gordon	Jefferson, NH
		Christine C. Marino	Lancaster, NH
July 13	Jefferson, NH	Daniel P. Jones	Jefferson, NH
		Therese L. Crowley	Lancaster, NH
July 20	Jefferson, NH	James M. Lottero	Hudson, IN
		Angella E. Swick	Hudson, IN
July 29	Jefferson, NH	Michael A. Bastian	Jefferson, NH
		Aprel D. Davis	Jefferson, NH
Aug. 3	Jefferson, NH	Ernest E. Gaudes	Jefferson, NH
		Robert G. McAvoy	Jefferson, NH
Aug. 10	Lancaster, NH	Robert A. Couture	Jefferson, NH
		Colleen A. Demoras	Jefferson, NH
Aug. 17	Lancaster, NH	Glenn J. Briggs	Jefferson, NH
		Verle Ann Cameron	Jefferson, NH
Aug. 22	Jefferson, NH	Rocco J. Rea Jr.	Stormville, NY
		Joyce Vansczsk	Stormville, NY
Sept. 13	Jefferson, NH	Austin T. Cargill Jr.	Cambridge, MA
		Jean R.Boise	Cambridge, MA
Sept. 28	Jefferson, NH	Jeffrey R. Smith	Jefferson, NH
		Frances M. Higgins	Jefferson, NH
Oct. 6	Jefferson, NH	Thedore E. Colby	Jefferson, NH
		Sandi D. Withers	Lyndon Center, VT
Nov. 9	Lancaster, NH	Peter E. Dubreuil	Jefferson, NH
		Jeannette M. Dupont	Jefferson, NH
Dec. 7	Jefferson, NH	Frank A. Maker	Jefferson, NH
		Cheryl A. Sheridan	Jefferson, NH

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